Process Flow for Employer Module

Register company details using the online application form available on the PEOPLE'S EPF NET log in page

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Obtain printed copies of the 2 .pdf forms generated after registration.

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Hand over both copies to People's Bank First City Branch, where the employer account will be approved.

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Log in to the system. At fist log in, default password must be changed. (User manual can be downloaded after log in)

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File uploading user downloads and installs the Returns File Generator desktop module. (User manual available)

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Generate returns files using the desktop application

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File uploading user to upload generated files

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Finance user to perform the online payment